




Health & Social Care Integration Joint Board Action Point Tracker

Meeting held 27 April 2015

Agenda Item: Draft Strategic Plan – A conversation with you

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
1	8	The HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD agreed to have a Development session later in the year dedicated to revising Commissioning and Implementation Plan and considering plan for 2017/18.	Susan Manion Eric Baijal	November	In Progress: Item scheduled for 21 November Development session.	

Meeting held 31 August 2016


Agenda Item: Matters Arising

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
7	4	The HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD agreed that a future development session would consider the relationship between the sub groups of the Health & Social Care Integration Joint Board, the Scottish Borders Council and NHS Borders to	Susan Manion	2016		


		ensure connections were made and that there was clarity as to the separate roles.				
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Meeting held 17 October 2016


Agenda Item: Clinical & Care Governance – Integrated Joint Board Reporting

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
8	5	The HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD agreed that it would undertake a Development session on clinical and care governance.	Susan Manion Evelyn Rodger Andrew Murray	January 2017	In Progress: Development session to be identified	


Agenda Item: Clinical & Care Governance – Integrated Joint Board Reporting

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
9	5	The HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD agreed to receive an annual report on clinical and care governance with verbal by exception reporting at relevant meetings.	Evelyn Rodger Andrew Murray Elaine Torrance	December	In Progress: Item appears as standing item on future IJB meeting agendas.	


Agenda Item: Scottish Borders Professional Assurance Framework

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
10	6	The HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD noted the report and requested the inclusion of whistleblowing.	Susan Manion Evelyn Rodger Elaine Torrance	November	Complete: Inclusion confirmed.	


Agenda Item: Staff Governance Arrangements

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
11	9	The HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD deferred the item to the next meeting.	Iris Bishop	December	Complete: Included on 19 December meeting agenda	


Agenda Item: Monitoring of the Integration Joint Budget 2016/17




Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
12	11	The HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD sought a costed recovery and action plan, at which point subsequent to that information it may consider the issuing of directions.	Paul McMenamin Carol Gillie David Robertson	November	Complete: Recovery and Action Plan to be submitted to Extra Ordinary IJB meeting on 21 November 2016.	

Agenda Item: Monitoring of the Integration Joint Budget 2016/17

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
13	11	The HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD agreed to an extra ordinary meeting to be held on 21 November 2016 to focus on the financial recovery and action plan.	Iris Bishop	November	Complete: Extra ordinary Meeting scheduled for 21 November 2016.	

Agenda Item: Delivery of Efficiencies and Savings Plans

Action Number	Reference in Minutes	Action	Action by:	Timescale	Progress	RAG Status
14	12	The HEALTH & SOCIAL CARE INTEGRATION JOINT BOARD deferred the item to the next meeting.	Iris Bishop	December	Complete: Included on 19 December meeting agenda	

KEY:	
	Overdue / timescale TBA
	<2 weeks to timescale
	>2 weeks to timescale
Blue	Complete – Items removed from action tracker once noted as complete at each H&SC Integration Joint Board meeting